

IMPLEMENTATION OF EXECUTIVE ORDER NO. 10501

1. Complete implementation of Executive Order No. 10501 appears to require the following major actions:

a. The development of new or revised systems for:

(1) The reclassification of documents previously classified as "Restricted"—a classification now abolished.

(2) Limiting the exercise of authority and responsibility for the classification of documents.

(3) The safekeeping and handling of classified documents.

(4) The continuing inspection of the effectiveness with which the above systems are functioning.

b. Effective presentation of these new or revised systems to Agency personnel in general and particularly to those officials assigned specific responsibilities. Such presentation should logically be made both by Agency regulatory issuances and such supplementary orientation methods as may be necessary.

2. Agency Notice No. [REDACTED] was our initial instruction designed to contain the essential information to implement the Executive Order on its effective date. There are indications that this initial instruction was inadequate in some respects and in some areas we have progressed in the development of our implementing systems beyond the scope of this issuance. Prompt action is, therefore, indicated on the following points:

a. The Notice did not explain the duties and responsibilities of the CIA Classification Control Officer or the Assistant Classification Control Officers nor does it develop effective relationship between these officials.

b. The Notice failed to provide for notification of the designation of Assistant Classification Control Officers to the CIA Classification Control Officer. The result is that their identities are in many instances probably unknown to the CIA Classification Control Officer. The latter, therefore, cannot give continuing guidance and direction with any assurance that he is reaching these officials.

c. Subsequent instructions issued by the CIA Classification Control Officer in at least some instances have not reached the Assistant Classification Control Officers. Accordingly, no action has been taken. Other instructions intended for Agency personnel at large were transmitted only to Assistant Classification Control Officers who may or may not have transmitted them to the intended audience.

EDE:log

DIST

D/Sec

Mgmt. Off. Thru Comp.

ADKD Thru DD/I

DD/A Chrono

DD/A Sub-Security

Glass. Copy

Auth: [REDACTED]

<div style="display: flex; justify-content: space-between;"> UNCLASSIFIED RESTRICTED CONFIDENTIAL SECRET </div> <div style="display: flex; justify-content: space-between; font-size: small;"> (SENDER WILL CIRCLE CL/ CATION AND BOTTOM) </div>			
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> <p>CENTRAL INTELLIGENCE AGENCY</p> <p>OFFICIAL ROUTING SLIP</p> </div> <div style="font-size: large; font-weight: bold;">ER-5-2685</div> </div>			
TO		INITIALS	DATE
1	Comptroller		
2	<div style="background-color: black; width: 100px; height: 1em;"></div> Management Officer		
3			
4			
5			
FROM		INITIALS	DATE
1	A-DD/A	15/RLW	3/1/54
2			
3			

☐ APPROVAL

☐ INFORMATION

☐ SIGNATURE

☐ ACTION

☐ DIRECT REPLY

☐ RETURN

☐ COMMENT

☐ PREPARATION OF REPLY

☐ DISPATCH

☐ CONCURRENCE

☐ RECOMMENDATION

☐ FILE

Remarks: 2: As you know, Agency Notice No. 1 was issued to get us into business with respect to the implementation of Executive Order No. 10501.

I believe that sufficient time has elapsed to warrant a review of our progress and to plan the action necessary to complete the task. Therefore, I would appreciate it if you and/or your designee would join me in a meeting in my office at 2:00 p.m. on Thursday, 4 March, for this purpose. (over)

SECRET
CONFIDENTIAL
RESTRICTED
UNCLASSIFIED

STATINTL

STATINTL

FORM NO. 30-4
SEP1947

16-68548-1 U. S. GOVERNMENT PRINTING OFFICE

Attached is a rough summary of some of the points which I think should be covered.

LAW

10/1/78

UNCLASSIFIED RESTRICTED CONFIDENTIAL SECRET <small>(SENDER WILL CIRCLE CLASSIFICATION AND BOTTOM)</small>			
<i>ER-5-2685</i>			
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO		INITIALS	DATE
1	<u>Director of Security</u>		
2			
3			
4			
5			
FROM		INITIALS	DATE
1	<u>A-DD/A</u>	<i>15/7/54</i>	<i>3/1/54</i>
2			
3			
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"><input type="checkbox"/> APPROVAL</div> <div style="width: 33%;"><input type="checkbox"/> INFORMATION</div> <div style="width: 33%;"><input type="checkbox"/> SIGNATURE</div> <div style="width: 33%;"><input type="checkbox"/> ACTION</div> <div style="width: 33%;"><input type="checkbox"/> DIRECT REPLY</div> <div style="width: 33%;"><input type="checkbox"/> RETURN</div> <div style="width: 33%;"><input type="checkbox"/> COMMENT</div> <div style="width: 33%;"><input type="checkbox"/> PREPARATION OF REPLY</div> <div style="width: 33%;"><input type="checkbox"/> DISPATCH</div> <div style="width: 33%;"><input type="checkbox"/> CONCURRENCE</div> <div style="width: 33%;"><input type="checkbox"/> RECOMMENDATION</div> <div style="width: 33%;"><input type="checkbox"/> FILE</div> </div> <p>Remarks: <u>1</u>: As you know, Agency Notice No. [REDACTED] 1 was issued to get us into business with respect to the implementation of Executive Order No. 10501.</p> <p style="text-align: center;">I believe that sufficient time has elapsed to warrant a review of our progress and to plan the action necessary to complete the task. Therefore, I would appreciate it if you and/or your designee would join me in a meeting in my office at <div style="text-align: right;">(over)</div></p> <div style="display: flex; justify-content: space-between;"> SECRET CONFIDENTIAL RESTRICTED UNCLASSIFIED </div>			

STATINTL

FORM NO. 30-4
SEP1947

16-63543-1 U. S. GOVERNMENT PRINTING OFFICE

2:00 p.m. on Thursday, 4 March, for this purpose.

Attached is a rough summary of some of the points which I think should be covered.

LKW

UNCLASSIFIED		RESTRICTED		CONFIDENTIAL		SECRET	
(SENDER WILL CIRCLE CLASSIFICATION AND BOTTOM)							
<i>ER-5-2685</i>							
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP							
TO		INITIALS	DATE				
1	DD/I						
2	AD/CD						
3							
4							
5							
FROM		INITIALS	DATE				
1	A-DD/A	<i>15/1/54</i>	<i>3/1/54</i>				
2							
3							
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"><input type="checkbox"/> APPROVAL</div> <div style="width: 33%;"><input type="checkbox"/> INFORMATION</div> <div style="width: 33%;"><input type="checkbox"/> SIGNATURE</div> <div style="width: 33%;"><input type="checkbox"/> ACTION</div> <div style="width: 33%;"><input type="checkbox"/> DIRECT REPLY</div> <div style="width: 33%;"><input type="checkbox"/> RETURN</div> <div style="width: 33%;"><input type="checkbox"/> COMMENT</div> <div style="width: 33%;"><input type="checkbox"/> PREPARATION OF REPLY</div> <div style="width: 33%;"><input type="checkbox"/> DISPATCH</div> <div style="width: 33%;"><input type="checkbox"/> CONCURRENCE</div> <div style="width: 33%;"><input type="checkbox"/> RECOMMENDATION</div> <div style="width: 33%;"><input type="checkbox"/> FILE</div> </div> <p>Remarks: <u>2</u>: As you know, Agency Notice No. [REDACTED] I was issued to get us into business with respect to the implementation of Executive Order No. 10501.</p> <p style="text-align: center;">I believe that sufficient time has elapsed to warrant a review of our progress and to plan the action necessary to complete the task. Therefore, I would appreciate it if you and/or your designee would join me in a meeting in my office at (over)</p> <div style="display: flex; justify-content: space-between; font-weight: bold;"> SECRET CONFIDENTIAL RESTRICTED UNCLASSIFIED </div>							

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LAW